

CHAPTER 5

EVENT SUMMARIES

5.1 General. Event summaries are completed as needed or directed by the acquiring agency. These summaries will embody a concise description of the event, interpretive information, and supporting data. Examples include the NWS Service Assessment of the La Plata, Maryland, Tornado Outbreak of April 28, 2002, FEMA BPAT reports, data gathered by the USACE, and a report of water levels associated with hurricanes and tropical storms from NOS's Center for Operational Oceanic Products and Services (CO-OPS). The interpretive information and supporting data will be directed at satisfying the requirements and needs of secondary users. These include those whose requirements are met by processed data and/or composite images. Users requiring access to unprocessed data (e.g., magnetic media data files) will be directed to the acquiring agency. Many or most of these summaries can be found by accessing the agency's URL listed in Appendix C.

5.2 Content Outline. It is recommended the following sections be included in an event summary report:

- a. executive summary;
- b. event description and its impact;
- c. event analysis;
- d. description of agency responses;
- e. description of data acquired, availability, and deposition status;
- f. supporting documentation (e.g., eyewitness accounts); and
- g. conclusions, findings, and/or recommendations, if appropriate.